



State of Vermont  
**PERMIT AND LICENSE INFORMATION**

**WASTEWATER SYSTEM AND POTABLE WATER SUPPLY PERMIT**

**SUMMARY  
DESCRIPTION  
OF PERMIT**

Regulates the construction or modification of potable water supplies and wastewater treatment and disposal systems in the state to prevent health hazards, unsanitary conditions, and groundwater or surface water pollution and provide a safe water supply.

**EXAMPLE OF  
ACTIVITY**

**A permit may be required for:**

- subdivision of land into any size lots;
  - construction of a new potable water supply or a wastewater disposal system;
  - modification or replacement of an existing potable water supply or a wastewater disposal system;
  - construction of a new building or structure; including those in mobile home parks;
  - modification of a building or structure in a manner that increases the design flow or modifies other operational characteristics of a potable water supply or wastewater disposal system;
  - connection of an existing potable water supply or an existing wastewater disposal system to a new or modified structure;
  - change in use of a building or structure in a manner that increases the design flow or modifies other operational characteristics of a potable water supply or a wastewater disposal system, including the conversion of a single family dwelling from seasonal to year around use;
  - the creation of a campground (>3 sites) or mobile home park (>2 homes/lot);
  - the modification of a campground or mobile home park, including the creation, modification, or relocation of one or more individual sites, in a manner that affects a potable water supply or a wastewater system or the requirements for providing potable water and wastewater disposal;
  - the alteration or modification of the site layout shown on a permitted site plan in a manner that affects or may affect any portion of the existing or proposed potable water supply or wastewater disposal system serving the project; and
  - the commencement of construction of any or the above.
- **Types of buildings which require permits:** accessory apartments, duplexes, condominiums, apartments, 2 dwellings/mobile homes on a lot, places of employment, hospitals, nursing homes, motels, hotels, restaurants, filling stations, boarding/rooming houses, stores, shops, buildings or structures used as places of public assembly, offices, manufacturing facilities, and industrial facilities.

**Exemptions:** 10 V.S.A. Chapter 64 has some transition and implementation provisions which exempt some existing lots, or lots with existing single family residences from the permit requirements until July 1, 2007. Please contact the [Regional Office](#) for assistance in determining if your project is exempt or needs a permit.

**Information:** A copy of the Wastewater System and Potable Water Supply Rules may be obtained from a Regional Office or accessed at the web address given below. A copy of the Vermont Water Supply Rules may be obtained from the Water Supply Division in Waterbury, VT (802-241-3400). This information is

also available on-line at: <http://www.anr.state.vt.us/dec/watersup/wsrules.htm>

**INFORMATION REQUIRED**

Requires specific information describing project: previous permits, location, acreage, details of proposed building, number of units/seats/square feet, water supply, sewage disposal, plans prepared by a licensed designer ([Sheet #11](#)) (unless waived) including plot plan, soil data, designs of the sewage system and the water supply system.

**FEES**

The Fee Chart and application forms are on Wastewater Regional Office Website at: <http://www.anr.state.vt.us/dec/ww/EngServ.htm>

Most fees are based on \$0.50 per gallon of design flow for water and sewer. The fee for a lot for a 3 bedroom single-family residence = \$210. (Exception: lots owned or will be owned by the applicant or a person related to the applicant by blood, marriage or civil union = \$35 per lot.) The minimum fee for a new application is \$210, except where no construction is required to increase water or wastewater design flow, the minimum fee is \$135. See website for amendment and special fees.

**APPLICATION TIMEFRAME**

The performance standard for processing a complete application is:  
 a. less than 500 gal/day design flow / single family house lot 30 days  
 b. greater than 500 gal/day design flow / multi lot subdivision 45 days

**ADMINISTERING AGENCY**

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| <p><b>AGENCY OF NATURAL RESOURCES</b><br/> <b>DEPARTMENT OF ENVIRONMENTAL CONSERVATION</b><br/> <b>CONTACT:</b> <a href="#">Permit Specialist</a> or <a href="#">Wastewater Regional Office Staff</a><br/> <b>ADDRESS:</b> <a href="#">Regional Office Map</a></p> |
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**AUTHORITY**

10 V.S.A. Chapter 64

**APPLICABLE RULES**

Environmental Protection Rules, Chapter 1, [Wastewater System and Potable Water Supply Rules.](#), effective January 1, 2005.

**APPEAL PROCESS**

An informal appeal of a district office permitting decision can be made to the Regional Office Programs Manager, Division Director, and then to the Commissioner. Effective January 31, 2005, within 30 days of the date of the act or decision any person aggrieved by an act or decision of the secretary, or any party by right, may appeal to the environmental court in accordance with the provisions of [10 VSA Chapter 220](#).

**OTHER PERMITS & APPROVALS**

Municipal; Health Department, Environmental Health (See Sheets [51](#), [52](#), [53](#), [54](#), [55](#)); [Act 250](#); Dept of Public Safety, Fire Safety Division permits or approvals may apply (See Sheets [49](#), [50](#), [50.1](#), [50.2](#), [50.3](#)); DEC Water Supply Public Water System Construction Permit (See Sheet [22](#)); and DEC Water Quality Wetlands Conditional Use determination (See Sheet [29](#)).

**ACT 250 INTERFACE**

Under the [Vermont Environmental Board](#) Rules of Procedure, Rule 19(E), the ANR Wastewater System and Potable Water Supply permit, when entered in the record, may create the presumption that a sufficient supply of potable water is available and/or that waste materials and wastewater can be disposed of through installation of wastewater and waste collection, treatment and disposal systems without resulting in undue water pollution.